



Enrolment Scheme

Te Whai Hiringa operates an enrolment scheme to manage school growth and avoid overcrowding.

As required by the Education and Training Act 2020, the scheme:

- has a home zone with clearly defined geographic boundaries
- defines the home zone so that students can attend a reasonably convenient school
- as far as possible, does not exclude local students and excludes no more students than necessary to avoid overcrowding.

The board is responsible for operating the school enrolment scheme according to the requirements of the Education and Training Act and any further guidelines and instructions issued by the Secretary for Education.

As required, the board:

- monitors the school roll and capacity
- works with the Ministry of Education as necessary
- ensures that students are selected for enrolment in a fair, transparent, and consistent way.

PURPOSE AND PRINCIPLES:

- To avoid overcrowding or the likelihood of overcrowding in the school
- To ensure that the selection of applicants for enrolment in the school is carried out in a fair and transparent manner, and
- To enable the Secretary to make the best use of existing networks of State schools.

In achieving its purpose, an enrolment scheme must, as far as possible, ensure that –

- The scheme does not exclude local students; and
- No more students are excluded from the school than is necessary to avoid overcrowding.

The optimum number of students to attend Te Whai Hiringa, based on Ministry of Education guidelines, is 520.

HOME ZONE:

All students who live within the home zone described below shall be entitled to enroll at Te Whai Hiringa:

Swansea Road from Peterhead Ave to Sunderland Drive; Sunderland Drive; Liverpool Crescent; Scarborough Road; Birkenhead Crescent; Portsmouth Road from corner Irongate Road to Hull Street; Hull Street; Tilbury Street; Peterhead Ave; Peterhead Place; Bristol Crescent; Bristol Place; Plymouth Road; Wilson Road from corner Flaxmere Ave to Portsmouth Road; Dundee Drive; Montrose Street; Montrose Place; Arbroath Ave; Craik Ave; Ayr Street; Lorne Crescent; Lorne Place.

Prospective parents/guardians may be asked to provide proof of residence.

OUT OF ZONE ENROLMENTS:

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year, for the enrolment of students who live outside the home zone. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

- a. *This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary of Education.*
- b. *Second priority must be given to any applicant who is the sibling of a current student of the school.*
- c. *Third priority must be given to any student who is the sibling of a former student of the school.*
- d. *Fourth priority must be given to any applicant who is a child of a former student of the school.*
- e. *Fifth priority must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.*
- f. *Sixth priority must be given to all other applicants.*

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary of Education under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.